

## MONITORING STUDENT PERFORMANCE POLICY

### Context

Christian Brothers' College St Kilda (CBC St Kilda) is a Catholic school for girls and boys in the Edmund Rice tradition, established in 1878. CBC St Kilda is committed to providing a caring, supportive and safe environment where every student has a place, a voice and their story is known. As a Catholic school in the Edmund Rice tradition, our Christian values are those expressed in the Touchstones of our governing body, Edmund Rice Education Australia (EREA): Liberating Education, Gospel Spirituality, Inclusive Community, Justice and Solidarity. The charism of Blessed Edmund Rice expressed through these touchstones, underpins our continued commitment to a safe and inclusive environment for all, providing a preferential option to those at the margins, to grow in empathy and to respond in faith and action.

### Rationale

Assessing and monitoring student progress and achievement informs the setting of learning goals and targets for learning outcomes and provides accurate information about the student's performance for reporting to students and parents/guardians. Ongoing, active engagement of parents/guardians has a major impact on a child's success at school and reporting on student performance is a critical element of that engagement. The Victorian Registration Standards (sch 4 cl 3) (CECV Guidelines ref 3.3) require the College to:

- Ensure that there is ongoing assessment, monitoring and recording of each student's performance at the College; and
- Ensure each parent of a student enrolled at the College and the student has access to accurate information about the student's performance at the College.

### Policy Statement

CBC St Kilda ensure that there is ongoing assessment, monitoring and recording of each student's performance and that each parent of a student enrolled at the College (unless a court order precludes it), as well as each student, has access to accurate information about the student's performance. CBC St Kilda student reports are prepared in accordance with Victorian Registration Standards and CECV Guidelines.

In accordance with Australian Education Act 2013 (Cth) (s77) and Australian Education Regulation 2013 (Cth) (reg 59) CBC St Kilda student reports:

- are provided to the parent/guardian of each student;
- are readily understandable to parents/guardians;
- are given to each parent/guardian at least twice a year; and
- (for students in years 7 to 10) give an accurate and objective assessment of the student's progress and achievement, including an assessment of the student's achievement:

- (i) Against any available national standards
  - (ii) Relative to the performance of the student's peer group
  - (iii) Reported as A, B, C, D, or E (or on an equivalent 5 point scale) for each subject studied, clearly defined against specific learning standards.
- or contain the information that the Minister determines is equivalent.

### **Reports**

Ongoing reporting of student performance is provided to parents via the College Student Management System (SIMON) Parent Access Module (PAM). In addition, the College provides at least two written reports, relating to the student's performance to the student's parent each year of the enrolment of the student.

### **Assessment and Reporting Procedures**

CBC St Kilda assessment and reporting policies and procedures are designed to allow monitoring and recording of each student's performance and provide each student and parent/carer with access to accurate information about the student's performance. Our assessment and reporting policies are reviewed regularly in accordance with our continuous improvement program.

### **Documentation**

The College maintains documentation that evidences our policies and procedures for assessment and reporting.

This documentation is maintained by our Director of Learning Development and copies of all documents are stored and made available to staff via our Staff Collaboration portal.

### **Review**

This policy will be reviewed December 2021.